



STUDENT REQUEST FOR CHANGE OF CIRCUMSTANCE FOR SEPERATION OR DIVORCE

APPLICANT INFORMATION					
Student	t Name:	Student SS/ID:			
Student Address:		Student Date of Birth:			
City, State, Zip:		Student email:			
Student Phone:		Student Alternate Phone:			
Please note that according to the Department of Education, unusual circumstances do not include: Reduction of income based on bankruptcy Tuition paid for elementary/secondary private school Reduction of income due to loss of overtime pay Families with reductions processed in 2015-16 that grossly underestimated 2015 income Medical expenses other than those claimed as a deduction on your 2015 tax returns Unusual expenses related to personal living and consumer item expenses.					
	Documents required for a Change in Circumstance due to Separation or Divorce				
	Copies of 2015 Federal Tax Return Transcripts www.irs.gov/80	00-829-1040			
□ Copies of W-2 Transcripts for you and your former spouse					
	Copy of divorce paperwork, letter from attorney or statement from authoritative source (landlord etc.)				
INDEPENDENT STUDENTS					
Date of Marriage D		ate of Separation			
Spouse Name		pouses SSN			
Spouse's current mailing address:					
DEPENDENT STUDENTS					
Mother/Step-Mother's Name		ather/Step-Father's Name			
SSN		SN			
Address		ddress			
City, State, Zip		ity, State, Zip			
Phone		hone			
Date of Parents Marriage		ate of Parent's Separation			

ALL STUDENTS						
Do you/your parents intend to proceed with a	divorce? Yes	No				
Do you/your parents have a court appearance date for the divorce proceedings? Yes No						
If Yes: Please provide a copy of the court documents to the GC Office of Financial Aid. If No: Please provide a letter from the attorney representing you for the divorce proceedings. If you do not have an attorney please be sure to complete step 3 of this document.						
INCOME TAX INFORMATION STEP 2						
Independent students – Complete this portion with information for yourself and your spouse. Dependent students – Complete this portion with information for the parent(s) you lived with.						
Federal Tax Information: What was the last year that a joint tax return was filed?						
Benefits received since separation from spouse:						
Child Support: Yes No	Amount:	Beginning Date:				
TANF: Yes No	Amount:	Beginning Date:				
SNAP (Food Stamps): Yes No	Amount:	Beginning Date:				
Other:	Amount:	Beginning Date:				
EXPLAINATION OF CHANGES						
Provide a clear explanation of changes that occurred which have affected your income, if needed, attach a separate sheet.						

DOCUMENTATION STEP 3

o de la companya de	be provided for those students who are unable to preson if you are not pursuing a divorce at this time.	ent documentation from court				
□ Reference Letters: You must attach a statement which confirms your separation claim from a third party (not a relative or a friend) who can endorse your statement in their professional capacity on their business letterhead. For example, your pastor, your marriage counselor, landlord or your attorney can provide such a letter. A notarized letter on your behalf is <i>not</i> acceptable evidence. □ Special Documentation: Any documentation requested by the Office of Financial Aid. □ I understand that if there is any conflicting information in my file, my statement of separation will not be considered.						
 Additional documentation may be requested. Requests may take up to 6 weeks to process. Incomplete requests will not be processed. 						
WARNING: In applying for a change in circumstance for the 201 7-2018 school year, I understand: By signing this form, you agree to provide information that will verify the accuracy of your situation. If you purposely give false or misleading information, you will be referred to the Department of Education Inspector General. If you						
purposely give false or misleading information in order to qualify for Title IV funds, you may be fined \$20,000, sent to prison or both.						
I have read and agree to the warning above:						
Student Name	Student Signature	Date				
Gray Web: <u>www.grayson.edu</u>	yson College 6101 Grayson Drive Denison Texas 75020 -8399 email: financialaid@grayson.edu Phone: 903 463-8794 Date:	Fax: 903 463 -3908				
FINANCIAL AID OFFICE USE ONLY						
Last year's dependency status:						
If Dependent which parent's information was reported:						
Marital status reported last year:	Date of Separation:					
What supporting documentation was provided?						