



Application for Graduation

Congratulations on reaching a milestone in your educational endeavors! Please, ensure your information is both legible and accurate. The Admissions Department will not process incomplete or illegible applications.

Your name will appear on your diploma as it is on your college records

Student ID and Social Security #	Last Name	First Name	Middle
Mailing Address	City	State	Zip
Contact Phone Number	E-MAIL	Newspaper Announcement Home Town, State/Zip	
Member of: Phi Theta Kappa _____ Sigma Kappa Delta _____ Honors College _____ Member & Graduate _____	Latin Honors (granted upon verification): Summa Cum Laude 4.00 _____ Magna Cum Laude 3.85-3.99 _____ Cum Laude 3.70-3.84 _____	To be graduated with honors, a student must have a cumulative grade point average of 3.7 based on GC hours only. Certificate students must make a grade of "A" in all courses.	
List any Colleges previously attended			

Circle one	AAT AS AAS <i>Certificate of Completion</i>	Expected Graduation: Summer 20____ / Fall 20____ / Spring 20____
		I understand that Fall MiniMester / Spring MiniMester <u>Moves to following group</u> <input type="checkbox"/> Yes
Major:	REQUIRED: Student Signature	Date: _____



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Graduation Requirements

Associate Degree Requirements

To graduate from Grayson College with an Associate degree, students must:

- Complete an Application for Graduation form in the Admissions Office and submit along with the official Degree Audit, including the advisor's signature. It is the responsibility of the student to know the application deadline as published in the schedule of classes.
- Complete the 60-72 semester hours credit as required for the respective Associate of Science or Associate of Applied Science degree plan.
- Have an overall Grayson College grade-point average of 2.00.
- Earn at least 25% of the total required semester hours at Grayson College.
- Earn at least fifteen (15) semester hours in General Education Core courses for an Associate of Applied Science Degree and at least forty-four (44) semester hours in General Education Core courses for an Associate of Science Degree.
- Successfully demonstrate college readiness in reading, writing, and math.
- Submit course substitutions to the Admissions Office. These substitutions must be approved by the division deans.
- Complete Capstone requirement for an Associate of Applied Science.

For graduation purposes, students may use degree plan requirements of the catalog in effect when first enrolled at Grayson College, or any subsequent catalog in effect when they were enrolled, provided that it is dated no more than five years previous to the graduation date on the Application for Graduation, and the major has not changed.

Certificate Requirements

To receive a certificate from Grayson College, students must:

- Complete an Application for Graduation form in the Admissions Office and submit along with the official Degree Audit, including the advisor's signature. It is the responsibility of the student to know the application deadline as published in the schedule of classes.
- Satisfactorily complete the courses in the certificate program with a 2.00 grade point average.
- Successfully complete fifteen (15) credit hours in residence at Grayson College.
- Students receiving Exit Point I and II certificates must have taken WorkKeys or other approved assessment. Students receiving Exit Point II certificates of 43 hours or more cumulative credits must have passing THEA scores or the equivalent.
- Complete Capstone requirement.