



## Frequently Asked Questions

### 1. What are the dates/deadlines of the upcoming semesters?

#### Fall 2011 (August 22 – December 8)

Nov 11      Last Day to drop a course

#### **Fall Half Session 2**

Dates: October 17-December 8, 2011

October 13	Payment Deadline
October 13	Registration Deadline
October 18	Last Day to drop a class by Web
Oct 19 – Nov 28	Courses are dropped in person through Student Services
Nov 28	Last Day to drop a course
Dec. 5-8	Final examinations – day, evening, internet
Dec. 13	Mini-mester classes begin
Dec. 16	Administrative offices close, 4:00pm
Dec. 28	Mini-mester final examinations

#### Spring 2012

Jan. 17	Spring classes begin
Mar. 12-16	Spring Break
Mar. 19	2 <sup>nd</sup> 8-week classes begin
May 7-10	Final examinations – day, evening, internet, and 2 <sup>nd</sup> 8-week classes
May 12	Commencement Services
May 15	Mini-mester classes begin
May 28	Holiday – Memorial Day
May 31	Mini-mester final examinations

#### Summer I 2012

Jun 4	Summer I classes begin
Jul 4	Holiday-Independence Day – offices closed, no classes
Jul 5-6	Final examinations – Summer I day classes
Jul 25-26	Final examinations – Summer I evening classes

#### Summer II 2012

Jul 9	Summer II classes begin
Aug 9-10	Final examinations – Summer II day classes

#### Fall 2012

Aug 27	Fall semester classes begin
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## **2. Where do I find the schedule of classes?**

Schedule of classes are located in the GCC portal, or you can view a PDF versions online at [www.grayson.edu](http://www.grayson.edu).

## **3. What programs are available at GCC?**

From transfer degrees to certificate programs, GCC is there to meet the needs of the community. Click on the link for a list of our programs of study:

<http://www.grayson.edu/website/Programs/programsAvailable.aspx>

## **4. Will Grayson's courses transfer to other universities?**

Yes, [click here](#) to view some of our transfer agreements.

## **5. Does Grayson College offer campus housing?**

[Residence Life](#)

## **6. What if I just want to brush up on some skills?**

At the [Center for Workplace Learning](#), you can take a course to gain a skill, or earn a certificate or degree.

## **7. I want to register for classes. What do I need to do first?**

Your first step is to complete an application for admission to GCC. You can do that online at [www.grayson.edu](http://www.grayson.edu) – click “Apply Online.”

## **8. I have filled out my application for admission, now what?**

Depending on your basis of admission, you will need to check the GCC enrollment checklist. Just visit [www.grayson.edu](http://www.grayson.edu) and click on “Getting Started.” New to college students will participate in academic advising and register for classes after attending the required orientation, College 101. You must have completed an application for admission.

*Note: Dual credit students will be advised and registered through their high school counselors. Upon registration of courses, dual credit high school students will receive information for their orientation.*

## **9. What is College 101?**

Our College 101 Orientation is a great way for you to learn about the campus and make connections with counselors/advisors, faculty, staff and other students. College 101 is available for prospective, new, and transfer students interested in attending Grayson County College. Students are required to take College 101 to be eligible to enroll in classes. Visit [www.grayson.edu](http://www.grayson.edu) and click on **COLLEGE 101** New Student Orientation.

## **10. Do I have to complete Texas Success Initiative (TSI) assessment testing before I can register for classes?**

Texas law requires that all new students in a public college or university have their academic skill levels assessed prior to entry in a college-level class. All students must be assessed in reading, writing, math, and computer literacy unless exempt or waived. [Click here](#) for more information.

## **11. How do I pay for classes?**

Classes must be paid by the payment deadline for every semester. Students can pay online in their student portal, under Campus Connect. Online, students have the option to pay in full or start a payment plan. Visit quicklinks at [www.grayson.edu](http://www.grayson.edu) and click on E-Cashier Payment Plan for more options. *Payment can also be made in person at the GCC Business Office during office hours.*

## 12. How do I apply or find out if I received any financial aid?

Visit the Financial Aid's [FAQs](#) or go to the [website](#).

## 13. How do I know what books are needed for my classes?

You can go online to view the materials needed for your classes. Just visit

<http://www.grayson.edu/website/CollegeResources/bookstore.aspx>

*Books and materials can also be purchased online.* You can also visit the GCC Bookstore during office hours for assistance with your books or you can view the class syllabus to determine what books are needed for a particular course.

## 14. What is a syllabus and how do I find one?

A syllabus is an outline of a course. The syllabus will include the instructor's name and contact information as well as a schedule for the course. The syllabus will also list any books or materials that will be needed for that particular course. The syllabus will be given the first day of class. It can also be found under the instructor's information in the employee directory. For online classes, the syllabus will be in blackboard.

## 15. I want to take dual credit, what do I do?

Dual credit is an opportunity for high school students to earn college credit while still in high school. Go to the [site](#) for more information. Your first step is to visit with your high school counselor to determine what dual credit classes are available for your particular high school. You and your counselor will fill out the [dual credit/concurrent enrollment form](#) that will be submitted to GCC for enrollment. The student is responsible for completing the GCC application for admission that can be completed online at [www.grayson.edu](http://www.grayson.edu).

## 16. How do I request an official GCC transcript?

Some record holds can prevent you from obtaining your official GCC transcript. If you are a current student, check Campus Connect in the MyPage Portal to determine if you have a hold before making a transcript request.

### **Campus Connect On-line Transcript Request**

All recent students (with MyPage Portal usernames/passwords) should log into the MyPage Portal and click on Campus Connect under the Quick Links box on the left side of the screen. "Official Transcript Request" can be found under the Campus Connect Quick Links box. Submit your request for an official transcript to be sent to your home or to another college. Review your demographic information and your correct home address. **Requests are handled within 24 hours.**

### **Student Clearinghouse On-line Transcript Request**

All former and current students can visit [www.studentclearinghouse.org](http://www.studentclearinghouse.org) to request a transcript. Submit your request for an official transcript for a \$2.25 fee paid by major credit card. **Requests are handled typically within 3 business days.** Some record holds can prevent you from obtaining your official GCC transcript. You will be notified by Email if you have any holds. Please monitor your Email account for updates on your request.

### **Walk Up Request**

You may come to the Office of Admissions and Records on the main campus. **There is a 2 hour wait for students requesting transcripts in person.** The South Campus is also able to print transcripts. Request an official transcript by coming to the Admissions and Records office, filling out a request form and showing a photo ID with a full name. Due to federal privacy laws, we can only release the transcript directly to the student, unless we have a signed release form on file allowing us to release records to parents/others. When you pick up your transcript, you will also be required to show your ID.

## 17. I tried to register online for classes, but can't. Why can't I?

Here are the most common reasons:

- A. **You haven't taken the Texas Success Initiative (TSI) placement test.**  
Texas law requires that all new students in a public college or university have their academic skill levels assessed prior to entry in a college-level class. All students must be assessed in reading, writing, math, and computer literacy unless exempt or waived. [Click here](#) for more information.
- B. **You're a new to college student.**  
Students are required to take College 101 to be eligible to enroll in classes. Visit [www.grayson.edu](http://www.grayson.edu) and click on **COLLEGE 101** New Student Orientation.
- C. **You have academic or financial blocks on your student record.**  
Continuing students must be in good standing and have no academic or financial blocks on their record. Log into the student portal and access campus connect to view any holds or alerts.
- D. **You owe money to GCC.**  
You need to visit the college Business Office and pay your balance before you can register online.
- E. **You haven't met the prerequisite for each of your classes.**  
You may register online for those classes where the course prerequisite has been met and is recorded in your student record. For transfer students, we must have received and evaluated your official transcript so that the prerequisite course is part of your GCC student record.