

Portal Frequently Asked Questions

PORTAL LOGIN

What is the GCC MyPage Portal?

The GCC MyPage Portal contains information about Grayson County College as well as single sign on access to Campus Connect (GCC's student information system) and Blackboard (GCC's learning management system). When you click the GCC MyPage Portal link on the Grayson College homepage, you can search for courses, access your courses inside Blackboard, register for classes, check your financial aid, pay your bill, and locate general information about the college, such as advising, admissions, and student life.

How do I retrieve my username to log into the GCC MyPage Portal?

- Click on the **GCC MyPage Portal** link on the GCC homepage
- Click the yellow **Help** tab
- Locate the box labeled, **Email Username**, and enter either your student id or your social security number
- Click the **Email Username** button.

Your username will be emailed to the email address on file with the college. Allow up to five minutes for portal@grayson.edu to email your username and check your spam or junk mail folder for the portal@grayson.edu email if it doesn't appear in your inbox. If you didn't provide an email address, you may call the [Help Desk](#) for assistance.

How do I retrieve my password to log into the GCC MyPage Portal?

Your password will be the last four (4) digits of your social security number. When those last four digits start with one or more zeros, you must drop all leading zeros and enter the last three, two, or one digits of your social security number.

You can also have your password reset and emailed to you:

- Log into the **GCC MyPage Portal**
- Click the yellow **Help** tab
- Locate the box labeled, **Reset Password**, and enter your username, email address, and last four digits of your social security number
- Click the **Reset Password** button.

Your new password will be emailed to the email address on file with the college. Allow up to five minutes for portal@grayson.edu to email your new password. You should also check your spam or junk mail folder for the portal@grayson.edu email if it doesn't appear in your inbox. If you didn't provide an email address, you may call the [Help Desk](#) for assistance.

I requested that my username be emailed to me, but the email never came. What happened?

Your username will be emailed to the email address on file with the college. Please allow up to five minutes for portal@grayson.edu to email your username. Often the emails from portal@grayson.edu are routed into either your Spam folder or your Junk Mail folder, so check those folders before you call the [Help Desk](#).

How can I update my email address?

- Log into the **GCC MyPage Portal**

- Click the **Personal Info** link at the top of the page
- Choose the **Account Info** tab and enter your email address in the box labeled **Email**
- Click **Save**

OR

- Log into the **GCC MyPage Portal**
- Click the yellow **Help** tab
- Locate the box labeled **Update Your Email Address**
- Type your email address in the space provided
- Click the **Update** button

CAMPUS CONNECT (REGISTRATION, FINANCIAL AID, BILLING, ETC.)

What is Campus Connect?

Campus Connect is GCC's Student Information System providing access to your college records, and it's also where you register and pay for classes. Campus Connect allows you to view your financial aid status, unofficial transcripts, class schedule, grades, and billing.

How do I access Campus Connect?

- Log into the **GCC MyPage Portal**
- Click the yellow **Academics** tab
- Click on the **Campus Connect** icon

How do I register for classes?

- Log into the **GCC MyPage Portal**
- Click the yellow **Academics** tab
- Click on the **Campus Connect** icon
- Click the **Add/Drop Courses** link
- Select the **semester** you wish to enroll in, choose the **department**, then click **List Courses**.
- Select the **course** you wish to enroll in and click the **Add** button to the right of the course information.

How do I pay for my classes?

To pay online:

- Log into the **GCC MyPage Portal**
- Click the yellow **Academics** tab
- Click on the **Campus Connect** icon
- Select the **Pay/Review Account** link
- Select the corresponding **Term Code**
- Click **Submit**
- Select **Pay in Full by Credit Card** and enter the credit card information
- Print the confirmation page for your records


To pay by phone or in person:

Call the business office at the main campus at 903.463.8601 or 903.463.8602 to pay with a credit card over the phone.

You can also pay in person at the business office at the Main Campus or at the South Campus.

MISCELLANEOUS


How can I find out what textbooks I need to purchase?

- Click on the **GCC MyPage Portal** link on the GCC homepage
- Click the yellow **Academics** tab
- Locate the **GCC Course Search**
- Enter the appropriate search information
- Select the correct **Term**
- Click **Search**
- Textbooks can be located by clicking the textbook icon  in the last column of the search results

OR

- Go to the GCC [homepage](#)
- Click the **Bookstore** link under **Quick Links**
- Locate the **Click Here** link on the right side of the Campus Bookstore page
- The Grayson County College Bookstore website will open. Click on the **Textbooks & Course Materials** link to begin your search

How can I find my course syllabus?

- Click on the **GCC MyPage Portal** link on the GCC homepage
- Click the yellow **Academics** tab
- Locate the **GCC Course Search**
- Enter the appropriate search information
- Select the correct **Term**
- Click **Search**
- Course syllabus can be located by clicking the  next to the instructor's name in the search results