

OFFICE OF FINANCIAL AID
 2019-2020 VERIFICATION WORKSHEET
 AGGREGATE VERIFICATION (V5) INDEPENDENT STUDENT



Your application has been selected for review in a process called Verification. The law requires that the information from your Free Application for Federal Student Aid (FAFSA) be compared with your Federal IRS tax information as well as other documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach all required documents and submit to the Financial Aid Office at the College.

**During this verification process, additional documentation and information may be required.*

STUDENT INFORMATION

Student Name:	Student ID:
Student Address:	Student Date of Birth:
City, State, Zip:	Student Email:
Student Phone:	Student Alternate Phone:

FAMILY INFORMATION - Members in Household

Fill in the table below with a list of the people that live in your household. Include:

- Yourself, and Spouse.
- Your children if you provide more than half of their support from July 1, 2019, through June 30, 2020.
- Other children if you will provide more than half of their support from July 1, 2019, through June 30, 2020.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2020.
- Do not include foster children.
- Include the name of the college for any household member who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2019, and June 30, 2020. *(If more space is needed attach a separate page with the student's name and Student ID at the top).*

Household members that you provide more than 50% of their financial	Age	Relationship to you	List college if member is enrolled in 6 credit hours or more
		Self	Grayson College

STUDENT INCOME VERIFICATION

FILERS: Please check the appropriate box below.

- The IRS Data Retrieval Tool** was used when completing/updating the 2019-2020 FAFSA.
- A signed copy of the 2017 income tax return is attached** (Examples: 1040, 1040EZ, 1040A). If you filed an amended tax return a copy of the original tax return and the 1040X is required.)
- A 2017 Federal IRS Tax Return Transcript(s) is attached.** (Foreign tax return filers may submit signed photocopies.)

- A **2017 IRS Tax Return Transcript** may be obtained through:
- **Online Request** - Go to www.irs.gov, on the IRS homepage, click “Get Your Tax Record”, and then click “Get Transcript by MAIL or Get Transcript ONLINE.” Make sure to request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”
 - **Telephone Request** - 1-800-829-0922
 - **Paper Request Form** - IRS Form 4506T-EZ or IRS Form 4506-T

NON-FILERS: Please check the appropriate box below.

- A 2017 Federal IRS Verification of Non-Filing Letter is attached.** Non-filers must provide this document to attest that they did not file a 2017 IRS income tax return.

- A **2017 Federal IRS Verification of Non-filing Letter** may be obtained through:
- **Online Request** - Go to www.irs.gov, on the IRS homepage, click “Get Your Tax Record”, and then click “Get Transcript by MAIL or Get Transcript ONLINE.”
 - **Telephone Request** - 1-800-829-0922
 - **Paper Request Form** - IRS Form 4506T-EZ or IRS Form 4506-T

- A 2017 Federal Statement of Non-Filing Letter:** Non tax filers who did not file and not required to file an Income Tax Return for 2017
 - I/We attempted to obtain the Verification of Non-Filing Letter from the IRS or other tax authorities and was/were unable to obtain the required documentation; and have not filed and is not required to file a 2017 income tax return. A listing of the sources of any 2017 income earned by the individual from work and the amount of income from each source is listed below.

- A 2017 Federal IRS Wage and Income Tax Transcript(s) is attached.** Non-filers that have earnings from work must provide this document to identify all of their wages and taxes for the year.
 - **Online Request** - Go to www.irs.gov, on the IRS homepage, click “Get Your Tax Record”, and then click “Get Transcript by MAIL or Get Transcript ONLINE.”
 - **Telephone Request** - 1-800-829-0922
 - **Paper Request Form** - IRS Form 4506T-EZ or IRS Form 4506-T

- If unable to obtain a 2017 Federal IRS Wage and Income Tax Transcript** a copy of IRS Form W-2, or an equivalent document, for each source of 2017 employment income received by the individual.
(Non-filers must list each employer and amount earned in 2017 even if you did not receive a W-2)

<i>Name of Employer</i>	<i>Amount Earned in 2015</i>	<i>W-2 Included?</i>

UNTAXED INCOME

List all sources of Student's untaxed income—report total received in 2017 (enter 0 if none received):

<i>Source of Untaxed Income</i>	<i>2017 Total</i>	<i>Source of Untaxed Income</i>	<i>2017 Total</i>
401(k)/403(b) contribution (W2 Boxes (2A-D; Codes D, E, F, G, H, & S)		Untaxed IRA, untaxed pension, 2A deductions & exempt interest education credits	

HIGH SCHOOL COMPLETION STATUS

Provide **one** of the following documents that indicate the student's high school completion status when the student will begin college in 2019–2020 (**please check the appropriate box**):

High School Diploma

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.

Recognized Equivalent of High School Diploma

- Certification of a passing score from a state authorized high school diploma equivalency exam.
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.

Homeschool

- If the State where the student was homeschooled requires by law that such students obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If such State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

College Transcript

- An academic transcript that indicates an Associate's Degree or higher was earned.

PROOF OF IDENTITY IN PERSON

Please check the appropriate box:

- Student Appears in Person with Valid ID:** The student must appear in person at Grayson College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

STATEMENT OF EDUCATIONAL PURPOSE IN PERSON

In addition, the student must sign, in the presence of the institutional official, the statement of Educational purpose provided below.

Statement of Educational Purpose

I certify that I, _____ am the individual signing this Statement of Educational

(Print Student's Name)

Purpose and that the federal student financial assistance I may receive will only be used for educational

Purposes and to pay the cost of attending Grayson College for 2019-2020.

(Student's Signature)

(Student's ID Number)

(Date)

PROOF OF IDENTITY NOT IN PERSON

- Student is Unable to Appear in Person and provides Valid ID:** If the student is unable to appear in person at Grayson College to verify their identity, the student must provide to the institution a copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport.

STATEMENT OF EDUCATIONAL PURPOSE NOT IN PERSON

The original Statement of Educational Purpose, provided below, must be notarized.

Notary Certificate of Acknowledgement

State of _____ City/County of _____

On _____, before me, _____

Personally appeared, _____, and provided to me on basis of satisfactory evidence of identification _____
(Printed name of signer)
(Type of unexpired government-issued photo ID provided) to be the above named person who signed

the foregoing instrument.

WITNESS my hand and official

(SEAL)

 (Notary's Signature)

My commission expires on _____
 (Date)

CERTIFICATIONS AND SIGNATURES

Each person signing this worksheet certifies that all of the information reported is complete and accurate. If you purposely give false or misleading information on this worksheet you may be fined, sentenced to jail or both. I/We also acknowledge that I/we have read and agree to comply with all verification policies as stated by the College. **Failure to submit information by posted deadlines result in the application being filed as inactive** with no further consideration and no federal aid for the academic year. Student and parent must sign.

Student Printed Name:	Student Signature:	Date:
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Grayson College Financial Aid Office • 6101 Grayson Drive, Hwy 691 Denison, TX 75020-8299
 Email to: Financialaid@grayson.edu • Fax to: 903.463.3908

Students are REQUIRED to use their GC canvas account or their GC email account for all electronic communication. GC faculty and staff will not reply to student communication that is sent through an email account other than their GC issued email account or canvas account in order to ensure the identity of the student when communicating electronically.