

REGULAR BOARD MEETING

The State of Texas)(

Grayson County Junior College District

County of Grayson)(

At 6:51 PM on the twenty second day of July 2014 the following members were present for the regular meeting of the Board of Trustees of the Grayson County Junior College District, held in the Administrative Services Building Boardroom on the College campus, Denison, Texas:

Bill McFatridge	- President
Ralph Jones	- Vice President
Ruby Jo Williams	- Secretary
Debbie Barnes-Plyler	- Member
Mack Broiles	- Member
Jackie Butler	- Member

Absent:

Ronnie Cole	- Member
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Other College staff members present were: Dr. Jeremy McMillen, President; Dr. Jeanie Hardin, Vice President of Instructional Services; Giles Brown, Vice President of Business Services; Gary Paikowski, Vice President of Information Technology; Dr. Regina Organ, Vice President of Student Services; Carla Fanning, Faculty Association President; Shelle Cassell, Director of Marketing and Public Information; and Dava Washburn, Executive Assistant to the President;

President McFatridge called the meeting to order.

There were no visitors present.

The minutes of the June 22, 2014 regular meeting were unanimously approved as printed upon a motion by Mrs. Jackie Butler and a second by Mrs. Ruby Jo Williams.

Dr. McMillen discussed that Trustee Jones and Trustee Williams terms are up and neither will be seeking re-election. Therefore, the Board needs to order an election, provide notice of the election, and approve joint election agreement. Based on discussion, Dr. McMillen noted that he will bring an agenda item at the August meeting pertaining to the GC Board of Trustees on the process of how to fill a vacancy on the board. Dr. Broiles moved and Mrs. Ruby Williams seconded to order the election, approve the notice of election and the joint election agreement with Grayson County. The motion passed unanimously.

Dr. McMillen reported that CHM Manufacturing has requested a refund for an erroneous tax payment made on December 15, 2011 in the amount of \$10,527.64. Mrs. Butler made the motion to return money that CHM paid and Mrs. Williams seconded. The motion carried unanimously.

Dr. McMillen reported that the College sought proposals to serve as the College's bank depository because the current contract had expired. The College received one proposal from Landmark Bank. The contract is for two years and then two additional contract extensions for two years each. Dr. McMillen recommended that GC take the contract with Landmark Bank. Mr. Broiles made the motion that Grayson College awards the contract to Landmark Bank. The motion was seconded by Mr. Jones, and the motion passed unanimously.

Dr. McMillen reported that Grayson College has investigated the process of purchasing a license for an outside company to be the College's Web Computer Managements system. From the RFP, the College received four

proposals. Hannon Hill was the recommendation from the Executive Council, and the Executive Council agreed to the cloud based service, which will be reviewed at the end of the three year contract. The College feels this is the best option for Grayson, especially with the new Enterprise Resource Planning (ERP). Dr. Plyer moved and Dr. Broiles seconded to approve the contract awarding to Hannon Hill for a three year contract. The vote to approve was unanimous.

Dr. McMillen presented data on Student Success Points provided by the THECB. Under the TACC 5 Point Plan, the Colleges are requesting that the legislature fund at \$185/point. McMillen felt this may occur as there was not a dramatic increase of success points over the time period. Based upon preliminary data, this would increase Grayson College funding by \$40,000.00. Dr. McMillen noted that the College has fluctuated success points earned over the course of the years. GC has established a Task Force to review this data so that we can move to change the results without having to wait on THECB's response. Mrs. Butler asked if the THECB has guaranteed funding for out of state transfers. Dr. McMillen reported in the affirmative that this funding has been guaranteed. Dr. McMillen reviewed the materials provided in the board packet related to the Student Success Points specific to Grayson College. He also noted the degrees/certificates awarded in critical areas by Grayson College.

Mr. Randy Truxal provided a report on the Foundation. This month GC has submitted six grants and has already received funding for two totaling \$92,819.00. The annual giving program has raised approximately \$51,000 this month. This fiscal year, the Foundation has raised \$1,321,881.00, which is 42.63% above the 2012-13 fiscal year total gifts of \$753,339.00. The Foundation will be forming a Nominating Committee to assist in replacing six (6) directors who will rotate off or have resigned effective January 1, 2015. Notable future events include the Miller Barber Memorial

“Viking Challenge” on September 26, 2014 and the Ray and Mary Morrison Donor Appreciation Dinner on November 18, 2014 at Tanglewood Resort.

Dr. Organ provided a current enrollment report. Currently we are at 3,126, which is 61% of our fall goal of 5150. There are five more weeks until fall semester begins. Details on new applications and College 101 were provided on a handout distributed by Dr.Organ. GC has extended its testing hours to accommodate testing needs. GC utilizes Apply Texas in addition to a local application process for those that walk-in. Dr.McMillen noted that Dr.Organ’s staff is doing a great job and continues to provide the services needed by students.

Mr. Gary Paikowski reported an overview for the process for selecting a new Enterprise Resource Planning solution (or student information system) for the College. Mr.Paikowski stated that the College is aiming for the end of August 2014 to make a decision between the three companies who provided proposals, discovery sessions, and presentations. Currently, GC is attempting to schedule on-site visits at comparable sized colleges who are utilizing one of these systems. At this point, all three vendors are still viable options, and the decision will be difficult.

Dr. McMillen reported that Grayson College had four bookstore vendors respond to the College’s RFP. The College is striving to have its recommendation to the Board no later than the August 26, 2014 meeting. From the financial data, it appears that outsourcing the bookstore would result in positive revenue for the College.

Mr. Giles Brown provided a current business report. Revenue will be under the budgeted amount because of under-performance in the Tuition and Fee category. On the expenditure side, the College will under-spend

its budget by more than the shortfall. Mrs. Williams made the motion and Mrs. Butler seconded the motion to accept the Business Report. The motion carried unanimously.

Mr. Giles Brown reported that the College investments have been very stable. The over-all yield of the portfolio was .30% on May 31, 2014, which compares to a .30% on February 28, 2014 and .07% on May 31, 2013. The low yield continues to reflect the rates available on short-term investments that qualify under the Public Funds Investment Act. Mr. Jones made the motion and Dr. Broiles seconded to accept the quarterly investment report. The board approved unanimously.

Dr. McMillen provided the President's Report. Celebrations include a \$475,000 skills grant to work with TMC on training. Secondly, the College will be providing ABE/ESL services to Grayson, Fannin, and Cooke Counties. The AEL grant amount is slightly over \$490,000, which is less funding provided for these same areas this year. The Theatre Department's Summer Camp was a great success during the month of June. In addition, a client of GC's Small Business Development Center will be publishing a book.

Title IX Training: We had six college employees attend ATIXA training at UTA. This training is required for federal funding.

The College is looking at using BoardBook for creating and distributing board packets for the Trustees. Ease includes being able to search archived agendas and to include updated agendas. The College will provide a demonstration at the next work session.

SACSCOC activity includes approval of the College's Substantive Change Policy procedures; approval from SACSCOC to offer a program in Electrical Technology at our South Campus; acknowledgement from SACSCOC of the College's notification that we are moving the Medical lab Technician Program and offering the Welding Program on the South Campus; acknowledgement from SACSCOC of our notification that we are offering 25-49% of our degrees online areas: AAS/Cert Web Based Small Business Development, Enology Certificate, Restaurant Management Certificate, AAS in Electrical Technology, AS in English, AS in Spanish, and AS in University Transfer Pre-BSN (SACSCOC noted no approval was needed for this action). Lastly, GC received an email from the Dental Accrediting Agency (CODA) that the College's Dental Assistant Program has been approved.

Dates of upcoming events were reviewed, especially the potential tax meeting dates. It appears the dates are convenient for the board members. The College will ensure that a quorum is present at each meeting.

Dr. McMillen reported that Ms. Janet Oakley had submitted a letter of resignation. Mrs. Williams made the motion and Mrs. Butler seconded the motion to accept the resignation with regret. Motion passed unanimously.

At 8:20 p.m., President McFtridge announced that the Board would conduct a closed session under the Texas Government Code Section 551.074, for the purpose of discussing personnel matters.

The meeting reconvened into open session at 9:20 p.m.

Mr. McFtridge appointed a committee comprised of Mrs. Jackie Butler, Dr. Debbie Plyler, and Mr. Bill McFtridge to review and make recommendations on Grayson College's Presidential Evaluation Process.

There being no further business, the meeting adjourned at 9:34 p.m.

Secretary

APPROVED AND ADOPTED:

President, Board of Trustees