



Title IX Coordinator Report

To: Dr. Jeremy McMillen, President

From: Dr. Erin Howard, Director of Title IX and Student Conduct

Re: Chief Executive Officer Reporting Requirements under Tex. Educ. Code § 51.253(c)

Date: October 15, 2024

Under the Texas Education Code TEC, Section 51.253(a), the institution's Title IX Coordinator is required to submit a written report no less than every three months to the institution's Chief Executive Officer regarding reports received from employees who are required to report under the TEC, Section 51.252 regarding incidents of "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251.

The attached report includes information received between **October 16, 2023 through October 15, 2024**. For the purposes of complying with the Title IX Coordinator reporting requirements under Section 51.253(a), **Appendix A, Table 1** of the attached report includes information regarding:

- (1) The investigation of reports received from employees;
- (2) The disposition, if any, of any disciplinary processes arising from those reports; and
- (3) The reports for which the institution determined not to initiate a disciplinary process, if any.

To further assist the Chief Executive Officer in complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), Appendix B is included as summary of Appendix A. The summary data in Appendix B is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.



Appendix A

Title IX Coordinator Report

October 16, 2023 through October 15, 2024

Table 1. Alleged Conduct Reported by Employees under TEC, Section 51.252

Report Number	Date Received	Alleged Conduct Reported by Employees Under § 51.252	Investigation Status	Disciplinary Status
<i>OCT172023</i>	<i>10/17/2023</i>	<i>Sexual Harassment</i>	<i>Informal Resolution</i>	<i>Disciplinary Process: Not applicable</i>
<i>FEB222024</i>	<i>02/22/2024</i>	<i>Sexual Harassment</i>	<i>Informal resolution</i>	<i>Disciplinary Process: Not applicable</i>
<i>JUL092024A</i>	<i>07/09/2024</i>	<i>Sexual Harassment</i>	<i>No formal investigation, unidentified complainant</i>	<i>Disciplinary Process: Not applicable</i>
<i>AUG152024A</i>	<i>08/15/2024</i>	<i>Sexual Assault</i>	<i>No formal investigation; unidentified respondent</i>	<i>Disciplinary Process: Not Applicable</i>
<i>AUG212024F</i>	<i>08/21/2024</i>	<i>Sexaul Assault</i>	<i>No formal investigation; insufficient evidence</i>	<i>Disciplinary Process: Not applicable</i>
<i>AUG292024I</i>	<i>08/29/2024</i>	<i>Sexual Harassment</i>	<i>No formal investigation; insufficient evidence</i>	<i>Disciplinary Process: Not Applicable</i>

Table 2. Alleged Conduct under TEC, Section 51.255(a)

Report Number	Date Received	Alleged Conduct Under § 51.255(a)	Investigation Status	Disciplinary Status
<i>NA</i>	<i>NA</i>	<i>Employee's Failure to Report</i>		

*When identifiable, duplicate reports were consolidated into one case number and counted as one report in the summary data, and confidential employee reporting is noted by case number and as a sub-set to the total number of reports received.



Appendix B

Summary Data Report

October 16, 2023 through October 15, 2024

Table 3. Summary of Alleged Conduct Reported by Employees under TEC, Section 51.252

Texas Education Code, Section 51.252	
Number of reports received under Section 51.252	5
Number of confidential reports ¹ under Section 51.252	5
Number of investigations conducted under Section 51.252	0
Disposition ² of any disciplinary processes for reports under Section 51.252:	
a. Concluded, No Finding of Policy Violation	0
b. Concluded, with Employee Disciplinary Sanction	0
c. Concluded, with Student Disciplinary Sanction	0
d. SUBTOTAL	0
Number of reports under Section 51.252 for which the institution determined not to initiate a disciplinary process	5

Texas Education Code, Section 51.255	
Number of reports received that include allegations of an employee's failure to report or who submits a false report to the institution under Section 51.255(a)	0
Any disciplinary action taken, regarding failure to report or false reports to the institution under Section 51.255(c) :	
a. Employee termination	--
b. Institutional intent to termination, in lieu of employee resignation	--

¹ "Number of confidential reports" is a subset of the total number of reports that were received under Section 51.252, by a confidential employee or office

²Disposition" means "final result under the institution's disciplinary process" as defined in the Texas Higher Education Coordinating Board's (THECB) rules for TEC, Section 51.259 (See 19 Tex. Admin. Code Section 3.6(e) (2019)); therefore, pending disciplinary processes will not be listed until the final result is rendered.