

**Emergency
Operations Plan**

In accordance with state requirements, the College District shall maintain a multihazard emergency operations plan that provides for appropriate employee training; adequate communications technology and infrastructure, including employee access to emergency communication devices; coordination with state and local entities; ~~and~~ implementation of a safety and security audit; ~~and any other requirements established by the Texas School Safety Center (TxSSC).~~

**Emergency
Response and
Evacuation
Procedures**

In accordance with federal law, the College District shall maintain effective emergency response and evacuation procedures that can be implemented on short notice and that will ensure optimum safety for students and personnel.

**Emergency Alert
System**

In accordance with state requirements, the College District shall maintain an emergency alert system that provides for timely notification to students, faculty, and staff of emergencies affecting the College District or its students and employees.

[For details on the state requirements for emergency operations plans, emergency alert systems, and federal requirements regarding emergency response and evacuation procedures, see CGC(LEGAL).]

**Philosophy
Regarding Closing**

Whenever there is doubt as to the conditions of roads that must be traveled in order for faculty, staff, and students to arrive on campus, a decision shall be made at the earliest possible time. Factors to be weighed in this decision shall be:

1. Danger of traveling on roads in questionable conditions; and
2. Need to provide educational services for those who could safely travel to the campus.

The College District shall err on the side of safety for the majority of individuals who travel to campus for classes.

**Method of
Communicating
Decision to Close**

The College District shall be open and operational unless official word is received to the contrary. A decision to close the College District shall be communicated over local commercial radio and television stations as listed:

FM Radio	AM Radio	Television
KLAK 97.5	KRLD 1980 (Dallas)	KXII-TV 12
KMKT 93.1	KFYN 1420 (Bonham)	KTEN-TV 10
KFYZ 98.3 (Bonham)	KSEO 750 (Durant)	(Cable numbers may vary)
KLBC 107.1 (Durant) KMAD 102.5	KJIM 1500 (Sherman)	

Timing of Notification

Due to the nature of weather, darkness usually increases the chance for icy road conditions. Consequently, the decision shall be delayed until early morning when road conditions can be analyzed. In most instances, the decision to close the College District shall be communicated to local media by 6:30 a.m. If an announcement has not been made by 7:00 a.m., it shall be assumed that the College District is open. The College District shall only notify the media when classes are delayed or canceled. If conditions deteriorate during the day, announcements shall be communicated through deans and supervisors, as well as over the public address system on the main campus.

Individual Decision Regarding Reporting to Work

Individuals who feel that road conditions in their area are too dangerous should not take any undue risks driving to the campus. In this event, individuals shall call their supervisors so that others can provide necessary service to their customers.

The College District's weather preparedness plan and emergency procedures are posted in all campus buildings. All College District personnel should review weather-related emergency procedures periodically and become familiar with designated shelters in their work area.

The purpose of this plan is to warn students, employees, and visitors on campus of the threat of a tornado, severe weather conditions, or other potential dangers. If impact of a tornado or funnel cloud is imminent, the outdoor emergency alert sirens on the east

and west campuses shall be activated by the city of Denison. At the sound of the alert sirens, all persons should immediately move to the nearest designated shelter area or to the nearest lower-level interior hallway of the building away from areas containing large amounts of glass. Faculty personnel should provide directions to their students. Persons should remain in shelter areas until the alert sirens have ceased, the storm has passed, or otherwise directed.