

Advising Checklist

Name: _____ ID: _____



Semester Start

- Claim your MyViking account
- Explore MyViking portal
- Schedule appointment and meet with Success Coach
- Identify educational goal (salary/job outlook)
- TSI score review
- Review major requirement
- Register for classes
- Enroll in first career course & College Connections*
- Discuss books, balance, payment, due date & financial aid

*Exempt: 3+ credit hours, Cosmetology, LVN, RN-BSN, Police Academy

Semester Two

- Before semester start: Make appointment with Success Coach to register for classes
- Evaluate semester & major
- If applicable, start exploring transfer universities or careers
- Continue using resources (Upswing tutoring, Math Hub, Writing Center, Library, Disability Services, etc.)

Semester Three+

- Meet with your Faculty Mentor at 15+ credit hours
- Use Career Services (Internships, Resumes, Interviews)
- Finalize career/transfer plans
- Complete graduation application during last semester*

*Application opens in August, October, and February for Summer, Fall, and spring semester graduations, respectively

TO DO

- Log into MyViking
- Check Viking email
- Grayson Orientation
- Complete My Majors
- Check Financial Aid
- Pay for classes
- Find classrooms
- Explore Canvas on first class day
 - Access books
 - Review syllabi
 - Save due dates
- View the academic calendar for important dates

NOTES

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QUESTIONS?

Class Registration: advising@grayson.edu or 903.463.8695
 Payment & billing: businessoffice@grayson.edu or 903.463.8718
 FAFSA, loans, & other Financial Aid: financialaid@grayson.edu or 903.463.8794